

Meeting: **Cabinet**
Date: **18 July 2018**
Time: **5.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above. The meeting will be open to the press and public.

This meeting will be webcast live to the council's website at <https://shepway.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. **Apologies for Absence**
2. **Declarations of Interest**

Members of the Council should declare any interests which fall under the following categories. Please see the end of the agenda for definitions*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 8)**

To consider and approve, as a correct record, the minutes of the meeting held on 13 June 2018.

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

4. **Revised Private Sector Housing Assistance Policy (Pages 9 - 40)**

This report presents the new Private Sector Housing Assistance Policy and highlights the changes and additions made since the previous policy was published in 2012.

5. **Council Tax Reduction scheme 18/19 - consultation (Pages 41 - 80)**

The existing scheme for Council Tax Reduction (CTR) has existed in its current form since 1 April 2017. This report sets out draft scheme options that can form the basis for consultation.

6. **Annual Performance Report, Making a difference: a snapshot of our year 2017/18 (Pages 81 - 104)**

This report sets out how the Council has continued to deliver for local people in the district in 2017/18 in response to the Corporate Plan (2017-20) vision of *investing for the next generation ~ delivering more of what matters*

7. **Regulation of Investigatory Powers Act 2000 Policy (Pages 105 - 136)**

This report sets out the Council's policy on the use of directed surveillance and covert human intelligence sources under the Regulation of Investigatory Powers Act 2000.

8. **Developing out Mountfield Road Industrial Estate, New Romney (Pages 137 - 148)**

To approve the recommended location for developing a business/skills hub on Mountfield Road Industrial Estate, New Romney so that a detailed planning application can be submitted. This will enable the scheme to be 'tender-ready' in anticipation of a successful outcome of the Expression of Interest submission to the Coastal Communities Fund to grant fund the scheme.

9. **Events management Policy (Pages 149 - 166)**

This report presents the revised Events Management Policy (Appendix 1) reflecting the introduction of EventApp, the Council's new on-line application system recently adopted by the Council.

10. **Risk Management Policy and Strategy (Pages 167 - 184)**

This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet which will provide a framework for officers to develop a refreshed Corporate Risk Register as well as Operational, Project & Partnership Registers in due course.

11. **Exclusion of the Public**

To exclude the public for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 –

‘Information relating to the financial or business affairs of any particular person (including the authority holding that information). “Financial or business affairs” includes contemplated as well as current activities.’

Part 2 – Exempt Information Item

12. Otterpool Park - Acquisition of land/options to purchase land and bid for capacity funding (Pages 185 - 196)

This report makes recommendations that the council should acquire certain parcels of land within the site of the proposed Otterpool Park Garden Town and to enter into options to purchase other areas. It also seeks delegated authority to purchase additional sites or enter into further options. The report goes on to seek approval to submit a funding bid to the government’s Garden Towns and Villages programme for 2018/19.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item